



## Recognition application Stage 1 and Stage 2 equivalent studies

- To be used for students who believe that they have undertaken studies equivalent to Stage 1 or Stage 2 of the SACE.
- If approved, the recognition will be recorded on the Record of Achievement as a credit value.
- Any student named on this form must be registered for the SACE.
- Email completed forms to [askSACE@sa.gov.au](mailto:askSACE@sa.gov.au)
- The [Recognition in the SACE](#) page details the recognition that may be granted.

### PART A – STUDENT APPLICANT INFORMATION

Family name \_\_\_\_\_ Given name(s) \_\_\_\_\_  
(BLOCK LETTERS)

Date of birth \_\_\_\_\_ SACE registration number 

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Contact school \_\_\_\_\_ SACE Board school number 

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|---|-----------------------------|--------------------|---------------------------|---------------------------|---------------|---------------|------------|------------|--|
| Decisions will be made based on the documents attached to this application.<br><b>Stage 1 category</b> (see <a href="#">Recognition in the SACE</a> ) – Please mark (x)   | Number of credits requested |                    |                           |                           |               |               |            |            |  |
| <input type="checkbox"/> Adult student – folio of evidence verified by the principal or the principal’s delegate (see Part B on page 2 of this form, note evidence not required by SACE Board)  |                             |                    |                           |                           |               |               |            |            |  |
| <input type="checkbox"/> Interstate or overseas student – certificates and/or final school reports (translated into English if necessary)   |                             |                    |                           |                           |               |               |            |            |  |
| <input type="checkbox"/> Exchange student – letter advising of exchange, school report, and/or letter from host school  |                             |                    |                           |                           |               |               |            |            |  |
| <input type="checkbox"/> Intensive English learning program – advice from school (evidence not required by SACE Board)  |                             |                    |                           |                           |               |               |            |            |  |
| <input type="checkbox"/> International Baccalaureate Diploma Programme – school reports   |                             |                    |                           |                           |               |               |            |            |  |
| <input type="checkbox"/> School of Languages courses – report from school, including language subject completed   |                             |                    |                           |                           |               |               |            |            |  |
| <b>Stage 2 category</b> (see <a href="#">Recognition in the SACE</a> ) – Please mark (x)  |                             |                    |                           |                           |               |               |            |            |  |
| <input type="checkbox"/> Interstate or overseas student – certificates and/or final school reports (translated into English if necessary)   |                             |                    |                           |                           |               |               |            |            |  |
| <b>International Baccalaureate Diploma Programme:</b>   |                             |                    |                           |                           |               |               |            |            |  |
| <input type="checkbox"/> Step 1: Request for pre-approval<br>Subject _____  |                             |                    |                           |                           |               |               |            |            |  |
| <input type="checkbox"/> Step 2: Confirmation of completion – transcripts of results  |                             |                    |                           |                           |               |               |            |            |  |
| <b>University studies:</b>  |                             |                    |                           |                           |               |               |            |            |  |
| <input type="checkbox"/> Step 1: Request for pre-approval   |                             |                    |                           |                           |               |               |            |            |  |
| <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"><b>Semester 1:</b></td> <td style="width: 50%; border: none;"><b>Semester 2:</b></td> </tr> <tr> <td style="border: none;">University/provider _____</td> <td style="border: none;">University/provider _____</td> </tr> <tr> <td style="border: none;">Subject _____</td> <td style="border: none;">Subject _____</td> </tr> <tr> <td style="border: none;">Code _____</td> <td style="border: none;">Code _____</td> </tr> </table> | <b>Semester 1:</b>          | <b>Semester 2:</b> | University/provider _____ | University/provider _____ | Subject _____ | Subject _____ | Code _____ | Code _____ |  |
| <b>Semester 1:</b>  | <b>Semester 2:</b>          |                    |                           |                           |               |               |            |            |  |
| University/provider _____   | University/provider _____   |                    |                           |                           |               |               |            |            |  |
| Subject _____   | Subject _____               |                    |                           |                           |               |               |            |            |  |
| Code _____  | Code _____                  |                    |                           |                           |               |               |            |            |  |
| <input type="checkbox"/> Step 2: Confirmation of completion – transcripts of results  |                             |                    |                           |                           |               |               |            |            |  |

**Principal/delegate declaration:**

I have sighted and attached the appropriate documentation verifying that the evidence is both true and correct.

Signature of principal/delegate \_\_\_\_\_ Date submitted \_\_\_\_\_



### ADULT STUDENTS – EVIDENCE OF MEETING LITERACY AND NUMERACY REQUIREMENTS

To meet the literacy and numeracy requirements of the SACE, students select from a range of Board-accredited subjects and Board-recognised courses.

For the literacy requirement, the subjects include:

- English (Stage 1)
- English as an Additional Language (Stage 1)
- Essential English (Stage 1)
- any Board-accredited Stage 2 English subject.

The Board also recognises courses that have a primary focus on literacy development and are referenced to the SACE literacy benchmark. These include:

- literacy courses from institutions, authorities, or organisations
- English courses from other Australian states and overseas.

See the SACE website for more information.

The Board has accredited the subject 'English: Modified' so that students with identified intellectual disabilities can meet the literacy requirement of the SACE.

For the numeracy requirement, the subjects include:

- Mathematics (Stage 1)
- Essential Mathematics (Stage 1)
- General Mathematics (Stage 1)
- any Board-accredited Stage 2 mathematics subject.

The Board recognises courses that have a primary focus on numeracy development and are referenced to the SACE numeracy benchmark. These include:

- numeracy courses from institutions, authorities, or organisations
- mathematics courses from other Australian states and overseas.

See the SACE website for more information.

The Board has accredited the subject 'Mathematics: Modified' so that students with identified intellectual disabilities can meet the numeracy requirement of the SACE.

### Part B – to be completed by the principal or the principal's delegate

Adult students have the option of demonstrating that they have met the literacy and numeracy requirements of the SACE by providing a folio or folios of evidence that can be verified by the principal of their school. This verification occurs against the SACE literacy or numeracy benchmarks. The Board has endorsed the Australian Core Skills Framework Level 3 descriptions in reading, writing, and numeracy as reference points for the SACE literacy and numeracy benchmarks.

#### Principal's declaration:

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| <p>Student's name _____ has provided a folio of work that has enabled me to verify that he or she has met the <b>literacy</b> requirement of the SACE. I have seen the following evidence:</p> <ul style="list-style-type: none"><li>• _____</li><li>• _____</li><li>• _____</li></ul> |
| <p>Student's name _____ has provided a folio of work that has enabled me to verify that he or she has met the <b>numeracy</b> requirement of the SACE. I have seen the following evidence:</p> <ul style="list-style-type: none"><li>• _____</li><li>• _____</li><li>• _____</li></ul> |
| <p>• <i>Evidence is to be kept at the school for 12 months for SACE Board auditing purposes.</i></p> <p>Name of principal/delegate _____</p> <p>Signature of principal/delegate _____ Date _____</p>   |