Schools Online Report

SACE/NTCET Completion Summary Report

The SACE/NTCET Completion Summary Report provides a school with a summative look at their current students' SACE/NTCET completion pattern.

This report is designed to assist schools in supporting students to achieve their SACE/NTCET and can be used in conjunction with the formative 'Student Tracking Summary Report'. The report can help a school to identify areas of strength and/or improvement.

This report can be run by the principal's delegate at your school.

To access the report:

1. Log in to your **SACE Online Account** and access **Schools Online.**
2. Click on the left-hand **Reports** menu.
3. Click on **Results Reports.**
4. Select **SACE Completion Summary Report** (or NTCET Completion Summary Report for Northern Territory schools).
5. Select one option under **Actual Completion**;
    - **All Students** – includes any student with Stage 1 or 2 enrolment in the year selected. The report combines completers and students yet to complete. *(see the Sample report on the last page)*
    - **Completers Only** – includes any student who completed their SACE / NTCET and had an enrolment in the year selected.
    - **Yet to Complete** – includes any student who was yet to complete their SACE/NTCET and had an enrolment in the year selected.
6. Select a **Year** (this field will default to the current year). Year selection is designed to allow you to generate a report for the current year or the previous year.
7. Select an **Output Format** (PDF or CSV).
8. Click **Go.**

The report can be generated as a **PDF** or *CSV*. The CSV version of the report has some additional student detail fields and additional credit count data to allow for further analysis.

The report will display the following information for your report selection:

- Student details (**Registration**, **Name**, **Home Group**)

    The *CSV* version also includes the following student identifiers:
    - *Student code* – as provided by and maintained by the school

- ED ID – a school ID for SA government school students only
- *Aboriginal / Torres Strait Islander* – indicates if the student self-declared or was confirmed by their school as being of Aboriginal or Torres Strait Islander descent
- *International Visa Students* – indicator for Visa 571 students
- *LBOTE* (Language Background Other Than English) – is set to 'Y' (Yes) if the student declared on their SACE registration form that their language spoken at home was not English.

The following is also shown for each student:

- **Number of requirements not met** – shows a count between 0 to 6 where any of the compulsory requirements (listed 1 – 6 below) have not yet been met.
- **SACE / NTCET** – shows whether the student achieved their SACE/NTCET.
- **ATAR** – shows whether the student achieved an ATAR.

Compulsory Requirements list:
- **(1) Stage 1 PLP**
- **(2) Stage 1 or 2 Literacy**
- **(3) Stage 1 or 2 Numeracy**
- **(4) Free choice** (see pdf annotation for more details)
- **(5) Stage 2 Research Project** (not an NT requirement)
- **(6) 60 Credits at C- or Better.**

  Note: Column entries depict 'Yes' for requirements met and 'No' for requirements not met.

  For a requirement that was not met; the student either: did not meet the minimum grade requirement; did not enrol in the requirement; or did not meet the adequate credit count for the requirement.

Additional credit count information for:
- *Stage 1 Any Grade (csv version only)*
- *Stage 1 C or better (csv version only)*
- **Stage 2 Any Grade**
- Stage 2 C- or better *(csv version only)*
- **Stage 1 or 2 total credit count (any grade)**
- *Stage 1 or 2 total credit count (C or better) (csv version only)*

A sample of the report in PDF format is provided on the next page for the "ALL students" selection.

2015 SACE Completion Summary

SACE Board High School (000)

Attention: Principal

Action: Information   Printed On : 22/04/2016

All students actual results

Summarises the number of compulsory requirements not met

Reg.	Name	Home Group	SACE	ATAR	No. Reqs. Not Met	Stage 1 PLP	Stage 1 or 2 Literacy	Stage 1 or 2 Numeracy	Free Choice	Stage 2 Research Project	Stage 2 60 Credits C- or Better	Credit Count Stage 2 Any Grade	Credit Count Stage 1 or 2 Any Grade
111111A	Student One		Yes	Yes	0	Yes	Yes	Yes	Yes	Yes	Yes	90	230
222222B	Student Two		Yes	Yes	0	Yes	Yes	Yes	Yes	Yes	Yes	90	200
333333C	Student Three		Yes	Yes	0	Yes	Yes	Yes	Yes	Yes	Yes	110	240
444444D	Student Four		Yes	Yes	0	Yes	Yes	Yes	Yes	Yes	Yes	90	240
555555E	Student Five		Yes	Yes	0	Yes	Yes	Yes	Yes	Yes	Yes	90	220
666666F	Student Six		Yes	Yes	0	Yes	Yes	Yes	Yes	Yes	Yes	130	240
777777G	Student Seven		Yes	Yes	0	Yes	Yes	Yes	Yes	Yes	Yes	110	240
888888H	Student Eight		Yes	Yes	0	Yes	Yes	Yes	Yes	Yes	Yes	90	220
999999J	Student Nine		Yes	Yes	0	Yes	Yes	Yes	Yes	Yes	Yes	90	220
121212K	Student Ten		No	No	1	Yes	Yes	Yes	Yes	Yes	No(0)	10	140
343434L	Student Eleven		No	No	1	Yes	Yes	Yes	Yes	Yes	No(0)	10	140

Student information (Registration, Name, Home Group)

Indicates if the student met their SACE / NTCET (Yes = completed their certificate; No = did not complete their certificate).

Indicates if the student achieved an ATAR (SACE Completion must be met first)

For South Australian and Northern Territory Schools
Indicates Requirements met for PLP, 20 credits of Stage 1 or 2 Literacy and 10 credits of Stage 1 or 2 Numeracy.
Yes = requirement met
No = requirement not met
Blank field = not a requirement

For South Australian Schools, Free choice represents 90 credits of Stage 1 or 2 subjects. For Northern Territory, Schools Free choice represents 100 credits at Stage 1 or 2 of which 40 credits must be at C/C- or better.

Did the student pass their Research Project requirement (with a C- or greater)

Yes/No field to indicate if Stage 2, 60 Credits C- or better was met. If 'No' then the number of credits achieved towards this requirement is indicated in the brackets

A total count of Stage 2 credits at any grade, including VET

A total count of all credits (Stage 1 and 2) at any grade, including VET

Ref: A670208
10/11/2017 11:13 AM