Redrafting of Assessed Work Policy

Students are required to submit for school and external assessment only work that is their own, produced without undue assistance from other people (e.g. teachers, tutors, peers, parents, mentors) or sources. Care must be taken in the creation, designing, drafting, and redrafting processes to ensure that student work remains their own.

Principles

- authenticity of evidence of learning

- verification of authorship

- opportunities for students to learn how to create their own work

Policy statement

The term 'redrafting' refers to the practice of rewording, restructuring, or redesigning a piece of work for the purposes of improving it. Redrafting occurs during an interim stage of development as a result of critical appraisal of the work by another person, commonly the teacher, or after reflection by the student. Thus, redrafting a piece of work (e.g. an extended piece of writing) is undertaken before the teacher or assessor has assessed it.

A student may redraft a document many times. However, the number of times the student can submit a piece of work to the teacher for feedback before it is formally assessed depends on a number of circumstances, including, for example the:

- specifications in the relevant subject outline (e.g. in some assessment tasks, a student may submit a piece of work to the teacher for feedback only once), and/or

- specifications in the relevant subject operational information, and/or

- assessment design of the task as determined by the teacher.

When a subject outline does not specify conditions about redrafting, the teacher determines the number of times a student can obtain feedback before the piece of work is formally assessed.

Detailed information about the teacher's role in giving feedback, and different levels of it, is explained in the Supervision and Verification of Students' Work Policy and Procedures.

Related policies

This policy should be read in conjunction with other complementary policies and procedures, including:

- Ethical Conduct of Research Policy and Procedures

- Supervision and Verification of Students' Work Policy and Procedures

- Assessment and Quality Assurance of Board-Accredited Subjects Policy.

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